**INSUREASY**

Policy holder name: \_\_\_\_\_  
address:   
--------  
Policy number: \_\_\_\_\_  
date: \_\_/\_\_/\_\_\_\_

**INSUREASY**  
P.O. Box:   
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**Attn: Claims Department**

To Whom It May Concern;   
I am writing regarding the recent passing of **POLICY HOLDER NAME**. She was insured through your company for a sum of **(SUM IN Rs.)**. Her policy number was **POLICY NUMBER**. She/ He passed on **DATE** and I was listed as her sole beneficiary.  
Due to the increasing costs of funerals and other expenses, I am requesting payment of these funds. The check can be mailed to my address **NOMINEE ADDRESS**.  
I have attached her death certificate and her obituary for your review. Should you have any further questions, you can reach me anytime on my cellular phone at **NOMINEE** **CONTACT NUMBER** or my home phone at **NOMINEE** **CONTACT**.  
It is my desire to clear up this matter quickly.

Sincerely,   
**NOMINEE SIGNATURE**Attachment

**KINDLY ATTACH THE REQUIRED DOCUMENTS WITH THIS LETTER (DEATH CERTIFICATE, POLICY STATEMENTS)**